

**CENTRAL INSTRUMENTATION FACILITY (CIF)**

**LOVELY PROFESSIONAL UNIVERSITY**

Jalandhar - Delhi G.T. Road, Phagwara, Punjab (India) - 144411, Telephone no:  
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**Requisition form for FTIR with Diamond ATR**

Date: \_\_\_\_\_

Name of User:

Designation of User:

Contact No.:

Email ID:

Purpose of analysis:

No. of Samples:

Name of Guide/Supervisor:

Department:

User: Internal/External (if internal please specify registration no/UID)

**Payment options:**

**Option 1: Demand Draft**

The DD (in favour of Lovely Professional University) should be submitted personally or by post at the following address: Central Instrumentation Facility (CIF), Division of Research and Development, Block 38-106, Lovely Professional University, Jalandhar - Delhi G.T. Road, Phagwara, Punjab (India) – 144411

**Option 2: Online transfer**

Transfer cash in A/C no. ...., Bank name....., IFSC code.....

Use ..... for PAYTM

**Samples should be sent to:** Central Instrumentation Facility (CIF), Division of Research and Development, Block 38-106, Lovely Professional University, Jalandhar - Delhi G.T. Road, Phagwara, Punjab (India) - 144411

**Information of samples**

Details (Chemical, Physical, Radioactive, Hazardous, others):

**Measurement details**

S. No.	Sample code/ID	Nature of sample (e.g., solid, liquid)	Composition of the samples	Solubility data	IR range and mode required (Transmittance/Absorbance)	Matrix type (e.g., KBr etc.)
1						

2						
3						
4						
5						

**Note:** Maximum limit 5 samples per requisition form. If the sample(s) are hazardous to the personnel or equipment then kindly provide appropriate handling instructions. Kindly consult CIF for sample/sample preparation before bringing your samples for analysis. Attach extra sheet for any additional information. Sample should not contain water/moisture.

**Undertaking**

- I/We undertake to abide by the safety, standard sample preparation guidelines and precautions during testing of samples. I/We do understand the possibility of samples getting damaged during handling and analysis. I/We shall not claim for any loss/damage to samples.
- CIF shall not take any responsibility about the analysis, interpretation and publication of data acquired by the end user.
- We agree to acknowledge CIF, LPU in our publications and thesis if the results from CIF instrumentation are incorporated/used in them.
- I/We hereby declare that the results of the analysis will not be used for the settlement of any legal issue.
- CIF, LPU reserves the rights to return the samples without performing analysis and will refund the analytical charges (after deduction of GST) under special circumstances.

Name and signature of the user

Name and signature of the supervisor/PI

Signature of the HOD with stamp

**For office use only**

Lab reference no:.....

No. of samples:.....

Invoice/Receipt no:.....

Samples received on:.....

Samples analyzed on:.....

Results delivered on:.....

Name and signature of operator

Name and signature of laboratory in-charge